

BROCKHAMPTON WITH MUCH FAWLEY PARISH COUNCIL

Minutes of the virtual meeting held on

Monday 3rd August 2020 7.30pm

Present Cllrs; Bernard Morris (BM) Christopher Allen (CA) Tim Gaunt (TG)

Attending; Cllr Barry Durkin

Clerk Linda Yapp

Also attending visually 8 members of the public

- 1) To Receive apologies for absence.
No apologies all member attended.
- 2) To receive declaration of interest and dispensation
No declarations were received.
- 3) Chairman's statement of aims.

BM chairman's statement of aims confirmed he was sitting as caretaker chairman and would be happy to continue to do so until the election in May 2021. BM confirmed that the constitution allowed a maximum of five Parish Councillors and unfortunately the Parish Council were unable to co-opt more than one member at this time as an election had been called. This would take place in May 2021 owing to the Covid 19 restriction on Councils. Also BM outlined the need and hope for the Parish Council to combine and work with the Estate, and that he would also like to see a Lady representative on the Parish Council.

Continuing BM stated he was aware of the problems encountered with the Website and that he is hopeful that it will be resolved shortly.

Finally BM stated that the co-option that will follow is to replace Cllr B Durkin and the May election will replace Mr P Stather Hooper.

- b) Co-option of new Parish Councillor.

To consider amending the standing orders for BHWMFPC to enable voting by paper ballot, when deemed appropriate by full Council for co-option, e.g. during virtual meetings. (as set down by HALC) This amendment was agreed .

- b) To Co-opt a new member onto the Parish Council to replace Cllr B Durkin.

The members of the Parish Council had chosen from a list of candidates recognised by individual Alphas and the candidate with the most votes was Richard Garnett. (RG).

As per HALC instruction RG signed a declaration of acceptance of office at the meeting this was emailed to the clerk who also signed the form at the meeting.

BM welcomed RG onto the Parish Council,

Richard Garnett agreed to become a cheque signatory together with Tim Gaunt who had been nominated at a previous Parish Council meeting. The signatory's RG and TG were proposed and seconded by BM and CA.

- 4) Minutes of the Previous meeting.

To amend and approve the minutes of the previous Virtual meeting held on the 8th June 2020.

a) Amendment:

To acknowledge Cllr B Durkin's resignation from the Parish Council also adding thanks by the Vice Chairman for Cllr Durkin's contribution to re-forming the Parish Council.

b) Amendment to item 5a,

To confirm and acknowledge RW willingness to become the responsible Parish PFO.
The amended minutes were approved and agreed by members.

5) To receive representation from the public.

Questions were again asked as to why no members of the Estate were represented on the Parish Council BM explained that the Co-option vote had been made secretly and fairly and the chance for a representative from the Estate to come forward would arise again at the 2021 May election.

6) To receive Ward Councillors report.

Cllr Durkin's Ward report had been circulated to member's, BM commented on the statistics of Herefordshire residents with over 30% of the population being of a vulnerable age.

7) To receive Financial report.

The balance of the current account after this month's payments £6126.55
Balance held in Reserve Account £1125.21.
Total funds available £7251.76

8) To consider any planning applications.

Planning application, Mr P Clay **201786** Ladyridge Farm, Brockhampton.
Single story garden room extension and terrace. Various external works
Including replacement windows alterations to chimneys and installation of rooflights
Proposed alterations to out buildings including raising the ridge line. A new highways entrance.
After discussion members supported the application and would comment on the exit visibility.
(An extension to the submission date had been granted up to 4/8/2020).

9) Any Correspondence received are forwarded prior to the meeting.

10) To Confirm appointment of the PFO.

CA suggested and all members agreed Rodney Walker along with Gabrielle Hanson-Smith to share responsibility for the footpaths in the Parish as G H-S had also volunteered for the post. RW voiced his concerns that horses are being ridden on the footpaths this had been noted with his walking group.

11) Refurbishment of the Parish noticeboard.

The clerk reported she had been unable to obtain a suitable quotation for the refurbishment. RG advised of two local tradesmen who the clerk could contact. R.G to email details to clerk.

12) Report on the AGM from the Parish Hall Liaison group.

CA reported from the Parish Hall AGM. The three holding Trustees had not met since the trust deed had been completed in 1993 and Mr J Yarnold and Mrs M Hope had recently resigned from these duties. The managing trustees are made up of four representatives from the Parochial Church Council, the Women's Institute, Brockhampton Cricket Club and the Parish Council and four

residents in the parish elected at the AGM making eight members in total. CA was appointed chairman of the Parish Hall managing trustees and GHS was appointed secretary. The AGM was well attended. (All attended wearing face coverings and social distancing was observed.) Mr Richard Timney attended from Communities First as an advisor. The next meeting will be held in a month's time.

13) Status of Parish Needs Survey

The box for the survey replies was in place for 7 days, 23 replies received.
BM asked RG to form a working group to over see and move forward with the suggestions.

14) Invoices for payment listed below.

The invoices listed below were approved and agreed for payment.

15) Items for next meeting's agenda.

- Needs survey
- Footpaths
- Noticeboard quotations
- Village Hall update

Payments to be approved.

Herefordshire Council	Non contested election cost	£175.96
J Moore	Lengthsman	£118.00
Mrs L Yapp	Salary & additional 3 hours	£352.50
Mrs L Yapp	Needs survey consumables	£29.99

Payments were approved.

The chairman thanked all for attending.

The meeting was closed at 8.15pm.

Signed.....Chairman